

# AVA DANCE CENTRE TERMS AND CONDITIONS 2021

## FEES

- Fees are invoiced by the term.
- All invoices must be paid in full by the due date.
- Students joining mid-term are charged on a pro-rata basis.
- Families with term invoices over \$300 may request a payment plan
- Payment plans must be requested in writing, prior to the due date.
- Payment plans are arranged by using Integrapay. Additional fees may apply.
- Failure to pay fees by the due date will incur a \$15 administration fee per invoice.
- Where an invoice is 14 days overdue, Ava Dance Centre reserves the right to refuse participation for students until fees have been paid.

## REFUNDS & MISSED CLASSES

- Refunds will not be provided for missed classes or withdrawal from classes.
- If a student misses a class, they may attend an appropriate make-up class.
- Where Ava Dance Centre cancels a class, a make-up class or credit will be offered.
- Students may request a credit for missed classes due to any long-term injury or illness.

## COMMUNICATION

- Email is the primary form of communication at Ava Dance Centre.
- It is the responsibility of the Parent/Guardian to check their emails regularly.
- Should you not be receiving our emails, junk/spam email should be checked.
- It is recommended you add [info@avadancecentre.com.au](mailto:info@avadancecentre.com.au) to your email contacts.
- Facebook and Instagram are not accepted as valid methods of communication for any administrative purposes. These should be communicated via email.
- Parents/guardians must update Ava Dance Centre in writing with any changes to personal information that was previously provided on their enrolment form.
- Parents and teachers are not to pass out private contact information or seek access to each other's profiles on social media platforms.

## HEALTH AND SAFETY

- Students participate in classes at their own risk.
- Ava Dance Centre accepts no liability for any injury that may be incurred while participating in Ava Dance Centre activities or visiting the Ava Dance Centre premises.
- Ava Dance Centre reserves the right to arrange medical transportation, at the student's expense, in the event of an emergency.
- While not participating in dance class, children remain the responsibility of parents/guardians at all times. This includes siblings.
- Students with medical conditions must bring any required medical equipment to every class e.g. Epi pens, Insulin, puffers etc.
- If parents have any serious concerns about their children's health at dance, then they must remain on the premises while their child is dancing.
- Students are to be collected from the studio. Students are not permitted to wait in the carpark or on the street.
- Students must not walk outside in dance shoes or bare feet.